

Unified Government of Georgetown-Quitman County

P.O. Box 114, Georgetown, GA 39854. Phone: (229) 334-0903

Application to Amend the Zoning Map or for Conditional Use Approval

1. **Location of Property:**
2. **Please Attach Legal Description of Property** (typed, double-spaced, metes and bounds description)
3. **Map and Parcel Number** (as shown on Tax Assessor's Map):
4. **Zoning Classification: Current** **Proposed**
5. **Current use of property:**
6. **Proposed use of property:**
7. **Use of adjacent property:**
8. **Reason for Request:**
 Rezoning
 Conditional Use
9. **Name, address, and phone number of property owner** (If applicant is not the property owner, please complete the authorization on the next page):

10. Name, address, and phone number of Applicant(s) (If different from property owner):

11. Posting of Rezoning/Conditional Use Sign: On **(date), a notification sign was posted in a conspicuous place on the property requested for rezoning or conditional use.**

12. Signature of Applicant: _____

Date Signed: _____

Authorization of Property Owner

I affirm that I am the owner, as shown in the records of the Unified Government of Georgetown-Quitman County, of the property which is the subject of the attached application.

I authorize the person listed as the applicant to pursue the rezoning or conditional use of this property.

Signature of Owner(s): _____

Sworn to and subscribed before me this _____ **day of** _____, **20**____.

Notary Public, County of _____

My Commission Expires: _____

For use by the Unified Government of Georgetown-Quitman County Only:

Date Application Accepted:

Amount Paid:

Payment Made Via: Cash Visa/MC

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Rezoning and/or Conditional Use Application Instructions

- 1. Location of Property:** Information listed here shall enable the property to be located on the ground with the aid of a map. Street names and addresses are usually sufficient.
- 2. Legal Description of Property:** Written legal description. A full metes and bounds description is required (this information is normally found in the deed to the property).
- 3. Map and Parcel Number:** Please refer to the tax maps maintained by the Quitman County Tax Assessor to obtain the map and parcel number.
- 4. Zoning Classification - Current/Proposed:** The current zoning classification (obtained from the official zoning map) and the proposed zoning classification that the applicant feels is more appropriate than the current classification.
- 5. Current Use of Property:** The property's existing land use.
- 6. Adjacent Use of property:** Existing land use on surrounding properties.
- 7. Proposed Use of Property:** The intended use of the property.
- 8. Reason for Request:** Request to amend the zoning map or to allow a conditional use.
- 9. Name and address of property owner:** List the name and current address of all property owners.
- 10. Name and address of Applicant:** If the applicant is not the property owner, list the name and address of the applicant(s).

11. Posting of Rezoning Sign: The sign must conform to the following specifications:

Sign Dimensions: Not less than nine (9) square feet.

Sign Background Color: The sign's background color must be white.

Sign Lettering: The sign lettering must be black lettering at least 3-inches in height.

Wording of Sign: Please see following template:

NOTICE TO REZONE

Name of Applicant or Owner:

Present Zoning District:

Proposed Zoning District:

Proposed Use:

Date and Time of Georgetown-Quitman Planning Commission

Public Hearing:

Date and Time of Georgetown-Quitman Board of Commissioners

Public Hearing:

**PUBLIC HEARINGS WILL BE HELD AT THE UNIFIED GOVERNMENT
OF GEORGETOWN-QUITMAN COUNTY BUILDING**

If the application is for a conditional use, the sign must read as follows:

NOTICE OF CONDITIONAL USE REQUEST

Name of Applicant or Owner:

Present Zoning District:

Proposed Conditional Use of Property:

Date and Time of Georgetown-Quitman Planning Commission

Public Hearing:

Date and Time of Georgetown-Quitman Board of Commissioners

Public Hearing:

**BOTH PUBLIC HEARINGS WILL BE HELD AT THE UNIFIED
GOVERNMENT OF GEORGETOWN-QUITMAN COUNTY COMMISSION
BUILDING**

12. Signature of Applicant: The applicant must sign and date the application.

Authorization of Property Owner: If the application is made by someone other than the property owner, the "Authorization of Property Owner" section must be completed. The property owner(s) must sign the authorization and the section must be notarized.

Additional Information:

The fee for the rezoning application is \$50.00. If the fee is paid by check or money order, please make it payable to the "Unified Government of Georgetown-Quitman County." The fee is not refundable after the application has been submitted.

All applications must include a plat, drawn to scale, showing north arrow; land lot and district; and the dimensions, acreage, and location of the property. The plat must be prepared by an engineer or land surveyor whose state registration is current and valid. The engineers and land surveyor seal must be affixed to the plat.

No application will be processed until all items on the form have been completed to the satisfaction of the Unified Government of Georgetown-Quitman County.

The applicant or his/her appointed representative must be present at the Planning Commission public hearing and the Unified Government of Georgetown-Quitman public hearing.

DISCLOSURE STATEMENT FOR REZONING CASES

Disclosure of Campaign Contributions (Required by Title 36, Chapter 67-A, OCGA)

All applicants and property owners of rezoning actions must file this disclosure with the County Clerk of Quitman County.

All opponents or proponents of a rezoning action must file this disclosure if contributions or gifts aggregating \$250 in value have been made to members of the Quitman County Board of Commissioners or Planning Commission.

Reference Application filed on

To rezone real property described as follows:

Please Check One:

Within the two years immediately preceding the above filing date, the applicant/opponent/proponent (circle one) has made campaign contributions or given gifts aggregating \$250.00 or more to member(s) of the Quitman County Board of Commissioners or Planning Commission of Quitman County, Georgia (listed below) who will consider the rezoning application. List (1) the name of the local government official and (2) the dollar amount or gift value, description, and date of each such campaign contribution or gift:

Within the two years immediately preceding the above filing date, the applicant has made no campaign contributions aggregating \$250.00 or more to member(s) of the Quitman County Board of Commissioners, Georgia who will consider the rezoning application.

I hereby depose and say that statements herein are true, correct, and complete to the best of my knowledge and belief.

Signature of Applicant or Person Opposing/
Supporting Rezoning

Date